

<p>Safeguarding Policy (Section F) / Welfare & Implementing Safeguarding Policy and Procedure</p>	<p>FOR ETOs & PARENTS AND/OR LEGAL GUARDIANS OF U18s</p>
<p>Updated: November 2018</p>	<p>Due to be reviewed: November 2019</p>

F8. AIRPORT TRANSFERS

OVERVIEW

Capital School of English (CSE) believes that all students have a right to live, study, develop and achieve in a safe and supportive environment. All members of the school community (staff, homestay providers, group leaders and parents or legal guardians) have a responsibility to **safeguard** all students, and an extra **Duty of Care** for students under 18 (U18s). Part of our safeguarding responsibility is to ensure U18s have made safe travel plans to the school and/or homestay provider.

HOW TO GET TO CAPITAL SCHOOL OF ENGLISH FROM THE AIRPORT

It is easy to get to Bournemouth via a variety of transport links:

1. Private taxi hire
2. National Express bus
3. By train
4. By local bus from Bournemouth International Airport

For more information on the variety of transport to Bournemouth from major airports in the area, see Capital School of English's website <http://capitalschool.co.uk/student-info/transfers-transport/>

PRIOR TO ARRIVAL

All students, irrespective of age, must provide their flight and transfer details before arriving in the UK.

SPECIFIC TO U18s

- Prior to arrival, all parents and/or legal guardians of U18s must complete and return CSE's Parental Consent Form, including contact details in case there are issues on arrival in the UK.
- Students aged 16-17 may travel independently if their parents and/or legal guardians wish. U18s are however encouraged to use CSE's private taxi hire organised by CSE.
- Students aged 16-17 can travel on National Express bus and travel by train.