

<p align="center">Safeguarding Policy (Section F) / Welfare & Implementing Safeguarding Policy and Procedure</p>	<p align="center">FOR ETOs & PARENTS AND/OR LEGAL GUARDIANS OF U18s</p>
<p align="center">Updated: November 2018</p>	<p align="center">Due to be reviewed: November 2019</p>

F2. SUPERVISION RATIOS

OVERVIEW

Capital School of English (CSE) believes that all students have a right to live, study, develop and achieve in a safe and supportive environment. All members of the staff have a responsibility to **safeguard** all students, and an extra **Duty of Care** for students under 18 (U18s). Part of our safeguarding responsibility is to ensure all students under 18 are supervised to prevent harm.

SUPERVISION RATIOS

Depending on the type of activity the students are engaged in supervision ratios will vary, as such all social programme activities and excursions led by the school are risk assessed to determine the required supervision ratios. These risk assessments are completed by the Social Co-ordinator or Social Organisers.

SPECIFIC TO U18s

CSE operates a sign-up procedure for all social programme activities. This enables the Social Co-ordinator or Social Organisers to monitor the anticipated total number of students on an activity and the number of U18s.