

<p>Safeguarding Policy (Section F) / Welfare & Implementing Safeguarding Policy and Procedure</p>	<p>FOR ETOs & PARENTS AND/OR LEGAL GUARDIANS OF U18s</p>
<p>Updated: March 17</p>	<p>Due to be reviewed: March 2018</p>

F11. PROVISION FOR THOSE MORE VULNERABLE

OVERVIEW

Capital School of English (CSE) believes that all students have a right to live, study, develop and achieve in a safe and supportive environment. All members of the school community (staff, homestay providers, group leaders and parents or legal guardians) have a responsibility to **safeguard** all students, and an extra **Duty of Care** for students under 18 (U18s). Part of our safeguarding responsibility is to ensure there are appropriate provisions in place for U18s and vulnerable students.

MORE VULNERABLE STUDENTS

CSE has identified the following groups of students as more vulnerable:

- All U18s
- New arrivals
- Student with disabilities

U18s

In the UK, a student under the age of 18 is legally considered a **child**. As such, all members of the school community (staff, homestay providers, group leaders and parents and/or legal guardians) have an extra **Duty of Care**.

NEW ARRIVALS

Many international students, particularly new arrivals, can be considered 'vulnerable', because they are:

- living in an unfamiliar culture
- living away from family and friends
- having much greater freedom
- living and studying in a country in a second language

STUDENT WITH DISABILITIES

Students with disabilities are considered more vulnerable. As a school, our policy is to be welcoming to students regardless of their abilities. On the rare occasions we have had requests from students or partner ETOs to accept students with disabilities we firstly, through reasonable questioning, ascertain the type of disability the student has. Each student will be considered on a case-by-case basis.

PROVISION IN PLACE FOR MORE VULNERABLE STUDENTS

ALL STUDENTS

All students have a 1-1 tutorial with their teacher every 4 weeks which includes questions about their classes, homestay/residential accommodation (if applicable), and the school social programme. Any concerns are passed on to the Academic Office or a DSP.

U18s

See 'Welfare Provision' in this Safeguarding Policy (Section F4)

NEW ARRIVALS

All new students, irrespective of age or ability, receive a full induction to the school.

At the end of their first week all students receive a questionnaire asking about their classes, homestay/residential accommodation (if applicable), and the school social programme. It also encourages them to speak to a member of management if they have any concerns.

STUDENT WITH DISABILITIES

On arrival a nominated fire marshal will speak to the student and conduct a personal risk assessment to identify potential areas of vulnerability and determine the reasonable steps to be taken to prevent any harm.